



Application for New Staff for Summer 2018

Submissions

Please email the completed application and all supporting documentation to zahnn@limestone.on.ca prior to January 15th, 2018. I will send you a quick email when I receive the application; ensure you include an email you check regularly and set your filter to accept email from the email address above. **Please touch base with me if you do not receive a response in a timely fashion.**

Supporting Documentation

Please submit the following:

- **Applicant Cover Page**
- **Résumé and Cover Letter**
- **Condensed Trip Log** - include trip type (canoe/kayaking/hiking), dates, duration, location and leadership role.
- **Two (2) References** - include name, contact phone number and email.

For applicants with Ontario Teaching Certification, please also include:

- **Two (2) Letters of Reference** who can speak to your teaching experience.
- **Ontario Teacher's Certificate of Qualification and Certificate of Registration**

Wage Scale

The base wage for trip leading staff is \$65/day with added bonuses for additional certifications (NLS, WFR, ORCKA Level 2 Instructor), and years of experience as a Gould Lake staff member to a maximum of \$100/day. For trip leaders who hold their Ontario teacher's certificate, the base wage is \$115/day with bonuses for additional certifications and years of experience to a maximum of \$125/day. *This wage scale is currently under review. Details will be available prior to offers of employment.*

Certification

Gould Lake has minimum certification requirements for all full-time staff; however, you do not need to meet these requirements to apply. Should a successful applicant be missing minimum certifications, they will be required to commit to attaining our minimum standard prior to their start date. To assist in this regard, we have a spring staff training program which covers Advanced Wilderness First Aid (40hr) and ORCKA Flatwater Kayak Instructor. For more details on this program, refer to staff.gouldlake.ca

The following are Gould Lake minimum certifications:

- Advanced Wilderness First Aid (40hr) / Standard First Aid / Basic CPR
- Bronze Cross
- ORCKA Flatwater Kayak Instructor (or equivalent)
- ORCKA Canoe Tripping Level 3 (known as Canoe Tripping Level 2 pre 2009) or equivalent

Declaration

A Criminal Information Request conducted through the Criminal Police Information Centre (CPIC) will be required for successful applicants. You need only complete the declaration on the Applicant Cover Page.

Interviews

Interviews will begin in early February. Only those individuals receiving an interview will be contacted. By mid-February it should be possible to calculate the number of new staff required based upon the number of students registered and the number of returning staff.

If at any point you have questions, please feel free to email me directly at zahnn@limestone.on.ca

Nate Zahn

Outdoor Education Consultant
Gould Lake Outdoor Centre
Limestone District School Board

